

Privacy Policy

This privacy policy sets out how Argyll Voluntary Action uses and protects any information that you give Argyll Voluntary Action when you use this website.

Argyll Voluntary Action is committed to ensuring that your privacy is protected. Should we ask you to provide certain information by which you can be identified when using this website, then you can be assured that it will only be used in accordance with this privacy statement.

Argyll Voluntary Action may change this policy from time to time by updating this page. You should check this page from time to time to ensure that you are happy with any changes. This policy is effective from June 2012.

What we collect

We may collect the following information:

- name, job title and organization
- contact information including email address
- demographic information such as postcode, preferences and interests
- information relevant to other users eg. Organization activity details

What we do with the information we gather

We require this information to understand your needs and provide you with a better service, and in particular for the following reasons:

- Internal record keeping.
- We may use the information to improve our products and services.
- We may periodically send promotional emails about new services or other information which we think you may find interesting using the email address which you have provided.
- From time to time, we may also use your information to contact you for market research purposes. We may contact you by email, phone or mail. We may use the information to customize the website according to your interests.
- We may use the information to send frequent e-bulletins according to your preferences

Security

We are committed to ensuring that your information is secure. In order to prevent unauthorised access or disclosure, we have put in place suitable physical, electronic and managerial procedures to safeguard and secure the information we collect online.

How we use cookies

A cookie is a string of information that a website stores on a visitor's computer, and that the visitor's browser provides to the website each time the visitor returns. This website uses cookies to help identify and track visitors, their usage of the website, and other website access preferences. Visitors who do not wish to have cookies placed on their computers should set their browsers to refuse cookies before using the website, with the drawback that certain features of the website may not function properly without the aid of cookies.

Cookies used by this website

On login, this website uses a cookie to store your authentication details. It's use is limited to the admin area of the website, so will not be relevant to most users. After login, the website sets a further cookie, which indicates when you logged in and who you are (your user account).

The website also sets cookies to customise your view of admin interface. Again, this is only relevant to users accessing the admin area of the website.

These cookies contain "hashed" data, so you don't have to worry about someone gleaning your username and password by reading the cookie data. A hash is the result of a specific mathematical formula applied to some input data (in this case your username and password, respectively). It's very hard to reverse a hash (bordering on practical infeasibility with today's computers). This means it is very difficult to take a hash and "unhash" it to find the original input data.

The website uses the two cookies to bypass the password entry portion of the website for users already logged in to the website. If the website recognises that you have valid, non-expired cookies when trying to access an admin page of the website, you go directly to the administration interface. If you don't have the cookies, or they're expired, or in some other way invalid, the website will require you to log in again, in order to obtain new cookies.

When users make a comment on articles on this website, they too get cookies stored on their computer. This is purely a convenience, so that the visitor won't need to re-type all their information again when they want to leave another comment. Three cookies are set for commenters - their name, email address and website address (if given). These comment cookies are set to expire a little under one year from the time they're set.

Links to other websites

Our website may contain links to other websites of interest. However, once you have used these links to leave our site, you should note that we do not have any control over that other website. Therefore, we cannot be responsible for the protection and privacy of any information which you provide whilst visiting such sites and such sites are not governed by this privacy statement. You should exercise caution and look at the privacy statement applicable to the website in question.

Controlling your personal information

You may choose to restrict the collection or use of your personal information in the following ways:

- if you have previously agreed to us using your personal information for direct marketing purposes, you may change your mind at any time by writing to or emailing us at louise@argyllcommunities.org
- We will not sell, distribute or lease your personal information to third parties unless we have your permission or are required by law to do so. We may occasionally use your personal information to send you promotional information about third parties which we think you may find interesting.
- If you believe that any information we are holding on you is incorrect or incomplete, please write to or email us as soon as possible at the above address. We will promptly correct any information found to be incorrect.